



KENTUCKY
SCHOOL
COUNSELOR
ASSOCIATION

SPONSORSHIP APPLICATION

*2012 KSCA CONFERENCE
OPPORTUNITIES: GRAB SOME!*

NEW THIS YEAR

KSCA has implemented ON-LINE Registration for all Sponsors.

To register as a Sponsor for the 2012 KSCA Conference please follow these steps:

REGISTRATION STEPS

1. Go to www.kyschoolcounselor.org
2. Click on 2012 Conference Registration
3. Click on REGISTER NOW at the top of the page
4. Enter your name and email and choose SPONSOR under registration type, then click next at the bottom of the screen.
5. Enter all required information on the INFORMATION PAGE, and then click next at the bottom of the screen.
6. The next page is the CURRENT SELECTION PAGE. Here you can enter the amount of your sponsorship in dollars, then click next at the bottom of the screen.
7. The last page is the SUMMARY PAGE. Here you can enter your payment method. This year, you can choose to pay by credit card or check. If you choose to pay by credit card, just enter the information and click FINISH at the bottom of the screen.
8. If you choose to pay by check, please enter the check number on the Summary Page, click FINISH at the bottom of the screen, and mail your check to:
Carol Lewis, Conference Chair
3853 Barnard Drive
Lexington, KY 40509
9. You will receive an email confirmation after clicking the FINISH button at the bottom of the Summary Page which will confirm that your information has been received.

QUESTIONS WITH REGISTRATION OR THE WEBSITE: Please call Carol Lewis at (859) 351-4937 or email at Carol.Lewis@insightbb.com.

