

## **Office of the Vice President – Secondary School**

The Vice President – Secondary School is an elected position held for two years.

The duties of the Vice President – Secondary School shall be:

1. Serve as a member of the Executive Board and Governing Board.
2. Bring concerns of the high school level to the attention of the Board with recommendations for action.
3. Submit monthly articles to the *School Counselor Connections*.
4. Assist the Conference Committees in planning and facilitating programs for the Spring Conference.
5. Facilitate high school level sharing.
6. Assist in generating new secondary school membership.
7. Assume such other responsibilities as agreed upon by the President.